

LEGAL NOTICE

**CITY OF CHELSEA
CHELSEA FIRE DEPARTMENT
REQUEST FOR PROPOSAL
LEASE FOR CHELSEA PUBLIC SCHOOLS OFFICE SPACE**

Sealed proposals to furnish a temporary lease of property to house Office space and storage for the Building and Grounds Department of Chelsea Public School, will be received at the Office of the Chief Procurement Officer, City Hall, Room 206, 500 Broadway, Chelsea, Massachusetts until 2:00pm November 12, 2014

Specifications and contract documents will be available on or after October 9, 2014 via email to dcook@chelseama.gov.

Responses must be sealed and clearly marked **"LEASE FOR CHELSEA PUBLIC SCHOOLS OFFICE SPACE "** and submitted to the Office of the Chief Procurement Officer no later than 2:00pm November 12, 2014.

The City of Chelsea reserves the right to accept any response, to reject any or all responses and to waive minor irregularities and/or formalities as it deems to be in the best interest of the City.

In accordance with our Minority Business Enterprise Plan, we are inviting all qualified women and minority business firms to respond.

The City of Chelsea is an Equal Opportunity Employer.

This Request for Proposal is in accordance with M.G.L. Chapter 30B.

Dylan Cook
Chief Procurement Officer