Deborah A. Clayman
City Clerk

City of Chelsea
LICENSING COMMISSION
City Hall, 500 Broadway
Chelsea, MA 02150

Telephone: 617-466-4050
Fax: 617-466-4059
dclayman@chelseama.gov

License Application Issued under the Provisions of Article VII, Sections 9-I70 through 9-I82 of Chapter 9 of the Chelsea Ordinances

Nature of business for which license is sought:

_____ Motor Vehicle Garage and Repair Shop

_____ Parking Garage/Parking Lot

_____ Towing Operation/Storage Lot

1. Name of business: _____
   Proposed address: _____
   Business phone #: _____

2. Does applicant own the premises to be licensed:
   _____ Yes _____ No

   If no, state the name, address and telephone number of owner: _____
   _____
   _____

3. State whether the above-named concern is an individual, co-partnership, association or a corporation?
   _____

4. If an individual, state the following:

   Name: _____
   Social security number: _____
   Date of birth: _____
   Residential address: _____
   _____
   Home telephone: _____

5. If a co-partnership, state the following information for each partner:

Name: _____
Social security number: _____
Date of birth: _____
Residential address: _____
_____
Home telephone: _____

Name: _____
Social security number: _____
Date of birth: _____
Residential address: _____
_____
Home telephone: _____

6. If an association or a corporation, state the following information for the principal officers:

Name of Association or Corporation: _____
_____

Name of President: _____
Social security number: _____
Date of birth: _____
Residential address: _____
_____
Home telephone: _____

Name of Secretary: _____
Social security number: _____
Date of birth: _____
Residential address: _____
_____
Home telephone: _____

Name of Treasurer: _____
Social security number: _____
Date of birth: _____
Residential address: _____
_____
Home telephone: _____

Name of Clerk: _____
Social security number: _____
Date of birth: _____
Residential address: _____
_____
Home telephone: _____

7. Working days per week: _____

8. Working hours requested: _____

Note if night storage: _____Yes _____No

a) Hours parking attendants will be on duty: _____

b) Schedule of rates for storage or parking: _____

9. Number of employees: _____

10. Number of parking spaces for vehicles: _____

11. If garage, how many bays? _____

12. Give a detailed description of your business activity. Use a separate page, if necessary. _____

_____

_____

_____

_____

_____

Attach to this application a plot plan, showing land area in square feet, the building area in square feet, number of floors, placement of buildings on the lot, area use in the buildings, parking areas and storage areas, any unusable areas, exact location of all flammable storage areas, street entering and exit locations.

_____
Signature of Applicant

_____
Federal ID Number

_____
Date

cc: Brian A. Kyes, Chief
Chelsea Police Department

Herbert C. Fothergill, Jr., Chief
Chelsea Fire Department

Building/Zoning Inspector
Department of Inspectional Services

On this _____ day of _____, 20___, the above named person(s) personally appeared before me and made oath that the foregoing statement is true.

_____
Notary Public

_____
Commission Expiration Date

I certify under the penalties of perjury that, to the best of my knowledge and belief, I have filed all state tax returns and paid all state taxes required under law.

_____	_____
Signature of Applicant	Print last name
_____	_____
Date	Federal ID or Social Security #

LICENSE WILL NOT BE ISSUED UNLESS ATTESTATION HAS BEEN COMPLETED AND SIGNED BY THE APPLICANT (M.G.L., chapter 62C, section 49A, as amended by Chapter 233, Acts of 1983)

Return completed application to Deborah A. Clayman, City Clerk, City Hall, 500 Broadway, Room 209, Chelsea, MA 02150, along with the following:

1) Application fee in the amount of $100 **(check or money order only)**, payable to the City of Chelsea **(not applicable for renewals)**;

2) Certificate of Good Standing from the Massachusetts Department of Revenue.

Upon receipt of application, public hearing will be scheduled (not applicable for renewals).

Upon approval of application, applicant is required to submit the following:

1) License fee ($100, plus $25 for each bay/parking space);

2) Copy of Business Certificate, if applicable;

3) Bond or liability insurance policy;

4) Certificate of Compliance or Certificate of Insurance for workers compensation insurance;

5) Copy of Certificate of Registration issued by the Director of the Division of Standards (Garage/Repair License applicants only).

NOTE: As required in the Revised Ordinances of the City of Chelsea, section 9-174(b), each license issued shall be accompanied by a bond, executed by a company authorized to do such business in the Commonwealth of Massachusetts, in the sum of fifty thousand dollars ($50,000.00), conditioned upon the payment of the licensee of any and all final judgments for damages resulting to persons or property, including theft of any motor vehicle or any part or accessory thereof, arising out of the operation or maintenance of the licensed operation. Such bond shall run to the City of Chelsea for the benefit of any person who may receive injuries or suffer property damage or loss by theft resulting from the operation or maintenance of such business and shall be kept in full force and effect for the full period of time for which the license is effective. A liability insurance policy, in the sum of $300,000, issued by an insurance company authorized to do business in the Commonwealth of Massachusetts, and substantially conforming to the requirements of this section may be substituted for the above described bond.