



City of Chelsea  
 LICENSING COMMISSION  
 City Hall, 500 Broadway  
 Chelsea, MA 02150

Deborah A. Clayman  
 City Clerk

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 Fax: 617-466-4059  
 dclayman@chelseama.gov

**APPLICATION FOR SPECIAL  
 ALCOHOLIC BEVERAGE LICENSE**

\_\_\_\_\_, 20 \_\_\_\_

I hereby make application for a Special Alcoholic Beverage License, for the purpose of selling and dispensing \_\_\_\_\_ beverages permitted by law at  
*(beer and wine or all alcoholic)*

\_\_\_\_\_, which is to be  
*(State whether banquet, concert, picnic, etc.)*

held by \_\_\_\_\_, on the  
*(Name of organization)*

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the  
 hours of \_\_\_\_\_, at the following  
 described place \_\_\_\_\_.

I certify that I am \_\_\_\_\_ of the  
*(President, Treasurer, etc.)*  
 organization, and that I will be responsible for the proper observance of the laws governing the dispensing of such alcoholic beverages.

Signature: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Return completed application to Deborah A. Clayman, City Clerk, City Hall, 500 Broadway, Room 209, Chelsea, MA 02150, with the following:

- 1) Application fee (non-refundable) in the amount of \$25, payable to City of Chelsea by check or money order only;
- 2) Copy of certificate of occupancy and/or application for certificate of occupancy;
- 3) Certificate of Good Standing from the Massachusetts Department of Revenue.

Upon receipt of application, public hearing will be scheduled by the Chelsea Licensing Commission.

Upon approval of application, applicant is required to submit the following:

- 1) License fee in the amount of \$100, payable to City of Chelsea by check or money order only.