

(LEGAL NOTICE)

**CITY OF CHELSEA  
INVITATION FOR BIDS  
Institutional (Building) Cleaning Services**

Sealed bids to provide **Institutional (Building) Cleaning Services** to the City of Chelsea will be received at the Office of the Chief Procurement Officer, City Hall, Room 206, Chelsea, Massachusetts until 10:00 AM on Thursday, December 18, 2014, immediately after which the bids will be opened and read publicly.

Specifications and contract documents will be available on or after December 1, 2014 at the Office of the Chief Procurement Officer, City Hall, Room 206, Chelsea, MA and online at [http://www.ci.chelsea.ma.us/Public\\_Documents/ChelseaMA\\_Bids/](http://www.ci.chelsea.ma.us/Public_Documents/ChelseaMA_Bids/).

Bids must be sealed and clearly marked **“Institutional (Building) Cleaning Services”** and submitted to the Office of the Chief Procurement Officer no later than 10:00 AM on Thursday, December 18, 2014.

The City of Chelsea reserves the right to accept any bid, to reject and/or all bids and to waive minor irregularities and/or formalities as it deems to be in the best interest of the City.

In accordance with our Minority Business Enterprise Plan, we are inviting all qualified women and minority business firms to respond.

This invitation for bid is in accordance with M.G.L. Chapter 30B.

Dylan Cook  
Chief Procurement Officer