

March 9, 2015 Chelsea Massachusetts

A Regular meeting of the Chelsea City Council was held. The meeting was held at the Chelsea City Hall located at 500 Broadway, Chelsea, Mass. The following were in attendance: Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cunningham, Recupero, Brown, Frank, Barton, and Cortell. Councillor Cataldo arrived at 7:15 p.m. Council President Robinson presided over the meeting. The meeting opened at 7:00 p.m.

The public speaking portion opened at 7:05 p.m.

The following came forward to speak;

Henry Wilson, 105 Beacon Street, spoke about Black History Month and thanked the Council for participating.

The minutes of the City Council Meetings dated Special Meeting, February 17, 2015 and February 23, 2015 were approved at the request of Councillor Barton under suspension.

Communications from City Manager:

The following communication was received from Acting City Manager Edward Keefe. A motion from Councillor Cortell for roll call to accept the new expiration date passed 10-0-1-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cunningham, Recupero, Brown, Frank, Barton, and Cortell. Councillor Cataldo was absent.

The Honorable City Council
City Hall
Chelsea, MA 02150

Dear City Council:

On February 17, 2015 the Chelsea City Council reappointed Donald Kingsbury, 260 Clark Avenue, to the Chelsea Housing Authority with a term expiration of February 28, 2018. Please note that his expiration is February 28, 2020. Members of this board serve for five years.

Should you have any questions please feel free to contact me.

Sincerely
Edward Keefe
Acting City Manager

The following Communication was received from Acting City Manager Edward Keefe. A motion from Councillor Hatleberg referred it to a second reading under suspension.

The Honorable City Council
City Hall
Chelsea, MA 02150

Dear City Council:

I am pleased to recommend the reappointment of the following persons to their respective board or commission.

Dominic Pegnato, 24 Kimball Avenue, Planning Board until 2/28/2018

Henry Wilson, 105 Beacon Street, Planning Board until 3/26/2018

I respectfully request your affirmation of these reappointments through two readings and a vote, as has been our practice.

Sincerely,
Ned Keefe
Acting City Manager

The following communication was received from Acting City Manager Edward Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.

The Honorable City Council
City Hall
Chelsea, Massachusetts 02150

Re: Appropriation of Funds from Free Cash to the General Fund-\$22,850
Supplemental Funds for Fire Department-Vehicle Maintenance Expense

Dear City Council:

I submit for Council consideration and approval a request from the Acting Chief of the Fire Department to secure supplemental funds in the amount of \$22,850.00 to the Fire Department Vehicle Maintenance expense line for engine repair work to the Ladder-2 Fire Vehicle.

The Fire Department mechanic has obtained a third-party assessment of the Ladder Truck engine problem-and received a quote for the engine work required to fix the oil leak condition. The vehicle maintenance expense line is for outside maintenance work (budgeted at \$10,000 and is not funded special one-time repairs.

As an appropriation order, this matter requires two readings and a two-thirds vote of the Council. Your timely action on this appropriation request would be appreciated, as is your continued support of the Fire Department's management of its working fleet.

Sincerely,
Ned Keefe
Acting City Manager

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.
The Honorable City Council
City Hall
Chelsea, Massachusetts 02150

Re: Appropriation of Funds from Free Cash to the General Fund-\$60,800
Supplemental Funds for Fire Department-FF Supplies-House Replacement Expense

Dear City Council:

I submit for Council consideration and approval a request from Acting Chief of the Fire Department to secure supplemental funds in the amount of \$60,800.00 to the Fire Fighting Supplies expense line for firefighting hose to equip the new Engine Pump (delivery April, 2015), and the used Engine Pump (delivery March, 2015-from Cambridge).

The Fire Department has obtained a quote from a qualified supplier for the hose replacement and related items to equip the two Pumpers-as well as provide sundry replacement hose items for existing trucks. The Fire Fighting Supply expense line (budgeted-\$65,000) covers regular annual supply items, and does not include the start-up hose requirements for a new and back-up pumpers.

As an appropriation order, this matter requires two readings and a two-third vote of the Council. Your timely action on this appropriation request would be appreciated, as is your continued support of the Fire Department's management of its working fleet.

Sincerely,
Ned Keefe
Acting City Management

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.

The Honorable City Council
City Hall
Chelsea, Massachusetts 02150

Re: Supplemental Appropriation of Funds-Gap Funds of \$84,272.00
Voke Park Renovation Project

Dear City Council:

Your consideration and action is requested to provide a supplemental appropriation of \$84,272.00

So as to fill a funding gap for the Voke Park Renovation Project, and allow for the award, construction and completion of the Voke Park Renovation Project this spring.

A summation of the sources and uses of all existing funding is exhibited below.

SOURCES

PARC Grant	\$400,000.00
Free Cash FY' 14	\$176,825.00
FY' 15 CIP Park Funds	\$170,000.00
	\$746,825.00

USES:

Project Cost	\$831,097.00
Project Gap	\$84,272.00

As illustrated above, the revised project cost is due to increased construction bids from when the project was re-bid this winter. The lowest bid from a contractor was \$764,000 that, coupled with design and administration expenses, brings us to the total project cost of \$831,097. The funding gap stands at 484,274.28.

Last year, the Council endorsed the Massachusetts Parkland Acquisition and Renovation for Communities (PARC), and appropriated the funds for a total project budget of \$746,825-for the design and renovation of the ball field, bocce court, maintenance and public bathroom building, and entrance to Voke Park. The project was bid last fall, and the lowest bid exceeded the project budget. The project bid was revised-eliminating the maintenance/bathroom building, and with the result that the budget/bid cost gap was reduced to \$84,272.28, but not eliminated.

The PARC grant will reimburse the City 70% of the cost of the park (design and construction), up to a maximum of \$400,000. However, actual construction must be completed by June 1, 2015, or the funds returned to the State, and this is likely to reflect negatively upon future applications.

The Department's effort to refine the project scope and achieve a cost estimate in line with the budget did not result in all of the savings desired, but does achieve a relative value that makes proceeding with the project a desirable outcome.

The Department is prepared to award the contract and proceed with construction to meet the state imposed deadline of June 1, 2015-provided the Council approves the funds to close the gap. We request funds in the amount of \$84,274.28 to undertake/complete this project.

As appropriation order, this matter requires two readings and a two-thirds vote of the Council.

The Council has been proactive in supporting the City's open space projects that has in turn achieved a high degree of success with the State grant program to realize open space improvements. The Council recognizes that the resources that the State provides allow us to leverage City funds to take on projects that would not otherwise be possible without the support. It continues to be important that the support shown for previous projects continues into the future.

Sincerely,
Ned Keefe
Acting City Manager

A late communication was received from Acting City Manager Ned Keefe. No objections to the late communication. A motion from Councillor Hatleberg to accept and file was adopted under suspension.

The Honorable City Council
City Hall
Chelsea MA 02150

Re: Request to Appropriate Funds-\$25,575
Equipment-Asphalt Hot Box Trailer

LATE FILE

Dear Honorable City Council:

Your consideration and action is requested to approve the funds in the amount of \$25,575 for the replacement of the Asphalt Hot Box Trailer that is no longer operable and has been taken out of service.

The asphalt hot box trailer allows for the transport/application of heated asphalt for pot hole and sidewalk repairs. The trailer will carry up to 2-tons asphalt, and replaces a unit that has been pulled from service and is deemed not reparable. This item was originally included in the FY'16 CIP project listing, and if approved here, will be deleted from next year's CIP.

DPW operates two pieces of equipment in its asphalt repair operations, the above mentioned asphalt trailer, and ii) a 5-ton asphalt hot box unit mounted on a DPW truck bed-that is in good condition.

This Order sources the requested funds from Free Cash, and requires two readings before being acted upon.

Thank you for your consideration of this request.

Sincerely,
Ned Keefe
Acting City Manager

Communications and petitions to the Council:

A copy of a communication was received from Ms. Deborah Clayman, Parking Clerk, regarding the following actions that were approved at the February 24, 2015 Traffic and Parking Commission Meeting. A motion from Councillor Cunningham to accept and file by roll call passed 10-0-1-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cunningham, Recupero, Brown, Frank, Barton, and Cortell. Councillor Cataldo was absent.

Second Readings:

The following Order was introduced by Councillor Hatleberg and read for the second time. A motion from Councillor Hatleberg to adopt by roll call passed 10-0-1-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cunningham, Recupero, Brown, Frank, Barton, and Cortell. Councillor Cataldo was absent.

ORDERED, that the Chelsea City Council authorizes the transfer of \$119,510.82 from the Salary Reserve Account #0199959-598000 to the FY2015 Fire Department-Salaries Account #0122051/510200.

New Business:

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg to adopt under suspension was adopted.

ORDERED, that a sub-committee on conference be held to discuss the salary and job structure regarding staff in the city council office.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg to adopt under suspension was adopted.

ORDERED, that a sub-committee on finance be held to meet with the auditor to discuss their contract and receive an update on the CAFR.

The following order was introduced by Councillors Recuperero, Perlatonda, and Barton. Councillor Recuperero requested roll call. Councillor Robinson ruled the order out of order. Councillor Barton challenged the decision. On roll call the ruling of the President that the order was out of order passed 8-3-0-0. Voting yes were Councilors Robinson, Hatleberg, Murphy, Cataldo, Cunningham, Brown, Frank, and Cortell. Voting against were Councilors Perlatonda, Recuperero, and Barton.

ORDERED, that the Acting City Manager Ned Keefe look into giving owner-occupied Chelsea seniors, 65 years and older that are responsible for paying their own water bills, a discount on their monthly water and sewer bills.

The following order was introduced by Councillor Hatleberg Councillor Hatleberg moved the order to a second reading under suspension.

Ordered, that the Chelsea City Council authorize the appropriation of \$22,850.00 from Free Cash to supplement the Fiscal Year 2015 Fire Department-Vehicles Maintenance Account 0122051-524400 series.

The following order was introduced by Councillor Hatleberg. Councillor Hatleberg moved the order to a second reading under suspension.

Ordered, that the Chelsea City Council authorize the appropriation of \$60,800.00 from Free Cash to supplement the Fiscal Year 2015 Fire Department-Firefighting Supplies Account 0122051-548100 series.

The following order was introduced by Councillor Hatleberg. Councillor Hatleberg moved the order to a second reading under suspension.

Ordered, that the Chelsea City Council authorize the appropriation of \$84,272.00 from Free Cash to the Fiscal Year 2014 Parks Construction Projects-Voke Park Account 55401403-580000.

The following order was received late. No objections. Introduced by Councillor Hatleberg. Councillor Hatleberg moved the order to a second reading under suspension. Ordered, that the Chelsea City Council authorize the appropriation of \$25,575. from Free Cash to supplement the Fiscal Year 2015 Department of Public Works-Streets and Sidewalks Division-Capital-Vehicles Account 0142258-584000.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg to adopt under suspension was adopted.

ORDERED, that a sub-committee on finance be held to meet with the auditor to discuss their contract and receive an update on the CAFR.

The following order was introduced by Councillor Robinson. A motion from Councillor Cortell to adopt by roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton and Cortell.

Whereas, the City Charter Section 4-5 authorizes the appointment of an Acting (Interim) City Manager.

Whereas, this City Council entered into an agreement with Edward Keefe employing him to act as Interim City Manager, and

Whereas, the Employment agreement allows for another three (3) month term.

Now therefore be it hereby Ordered, that the City Council of the City of Chelsea pursuant to the Charter Section 1-3 and 4-5 hereby appoint Edward P. Keefe as Interim City Manager for a three month Renewal Term granting him all the powers, duties, rights and privileges vested in the Office of City Manager by the Chelsea Home Rule Charter and pursuant to the Agreement.

It is further Ordered, that Edward P. Keefe shall exercise such powers, duties, rights and privileges in accordance with said Charter and the laws of the Commonwealth of Massachusetts and the United States of America. The Revised Ordinance of the City of Chelsea, and the Administrative Code of the City of Chelsea, and to perform all other legally permissible and proper duties as the Acting City Manager and pursuant to an Employment Agreement.

Councillor Robinson requested, a moment of silence for the Civil Rights march commemorating the 50th anniversary march in Selma Alabama, and those that perished in it.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Paul G. Casino
Clerk of the Chelsea City Council