

P/M
ACCEPTED AND FILED
SUSPENSION

Chelsea, Massachusetts, June 6, 2016

A Regular meeting of the Chelsea City Council was held. The meeting was held at the Chelsea City Hall located at 500 Broadway Chelsea, Massachusetts. The following Councilors were present: Councilors Frank, Vidot, Rodriguez, Recuperero, Murphy, Lopez, Tejada, Garcia, Avellaneda, Cortell, and Robinson. The President of the City Council Dan Cortell presided over the meeting. The meeting opened at 7:00 P.M.

Memoriums and Celebratory Resolutions:

The following Resolution was introduced by Councillor Frank, and all members of the Chelsea City Council. A motion from Councillor Frank to adopt under suspension was adopted.

RESOLUTION

WHEREAS, June is Nationally Recognized as LGBT Pride Month; and

WHEREAS, LGBT stands for Lesbian, Gay, Bisexual and Transgender; and

WHEREAS, The Gay Pride Parade in Boston on Saturday June 11th is one of the biggest parades in the region and many Chelsea residents participate and attend the parade; and

WHEREAS, Over the past few years through court cases and legislation, rights for LGBT individuals have gained traction at all levels of government; and

WHEREAS, Chelsea is known for having a vibrant LGBT community that is involved in every corner of the city; therefore be it

RESOLVED, The Chelsea City Council celebrates and supports the LGBT community in Chelsea and beyond and officially recognizes June as LGBT Pride Month.

Public Hearing on the FY'17 Budget:

The public hearing on the FY'17 Budget was opened to the public at 7:14 p.m. No one came forward and it was closed at 7:15 p.m.

Public Speaking:

The public speaking portion of the meeting opened at 7:16 p.m.

No one came forward to speak and closed at 7:17 p.m.

The minutes of the City Council meeting dated May 23, 2016 were approved at the request of Councillor Murphy under suspension.

Communications from City Manager:

The following communication was read from City Manager Thomas G. Ambrosino. A motion from Councillor Robinson to accept and file was adopted under suspension.

The Honorable Chelsea City Council
Chelsea City Hall
500 Broadway
Chelsea, Massachusetts 02150

Re: The Methadone Clinic

Dear Councilors:

At the last City Council meeting there was discussion during the public comment period regarding the methadone clinic (Community Substance Abuse Center or "CSAC") including requests that the City Council take action to close the facility. I thought it important to clarify the Council's limited ability to impact CSAC's operations.

CSAC, then known as Community Health Care, first sought a building permit from the City to operate on Crescent Avenue in 1999. The City took various steps to prevent the operation of this facility, and the clinic responded with a federal lawsuit, in which it was almost certain to prevail. With strong encouragement from the District Court, the City settled with CSAC, allowing for the facility to open with some limited conditions. (More detail on the history between the parties and the Settlement Agreement is set forth in the attached Memorandum from the City Solicitor Cheryl Watson Fisher.) At least during my tenure in the City, CSAC has complied with the settlement conditions, including meeting with the City when requested and working cooperatively with the City when issues have arisen. Based upon this Settlement Agreement, the City cannot close this facility.

Frankly, I believe CSAC is part of the solution to the substance use disorder problem in Chelsea. The clinic offers a proven course of outpatient treatment for opioid addiction, and its principals have collaborated with the City on our own efforts to address addiction. I believe we have a better chance at success with a cooperative, rather than antagonistic, relationship with CSAC.

Yours truly,
Thomas G. Ambrosino
City Manager

The following communication was read from City Manager Thomas G. Ambrosino. A motion from Councillor Robinson to send it to the Planning Board for proper action, set up a Sub-Committee on Conference, and Advertise for a Public Hearing was adopted under suspension.

The Honorable Chelsea City Council
Chelsea City Hall
500 Broadway
Chelsea, Massachusetts 02150

Re: Zoning Ordinance Amendments

Dear Councilors:

At long last, I am submitting for your review and consideration a package of proposed Amendment to the Chelsea Zoning Ordinance. These proposals represent several months of work and a lot of deliberation by both my office and the Office of Planning and Development.

The Amendments include some significant changes to our Zoning Ordinance. Among other items, there are amendments for the following: to mandate affordable housing for any development of 10 units, or more; to reduce required parking in the Downtown Broadway area to encourage residential development above storefronts, which I believe is essential to change the character of that area; to allow for the operation of food trucks in the City; to make it easier to locate counseling services for the serious opioid crisis negatively impacting our community; and to provide an interim moratorium on development in the Naval Hospital Districts while the City considers a comprehensive rezoning of that area.

I recognize that some of these proposals will be controversial and that there are legitimate arguments on both sides of these issues. I merely ask that the Council engage in frank and robust discussion and then make its best informed judgement as to which, if any, of these proposals to enact.

I leave the timing of the initial public hearing on these matters to the judgement of the City Council. You may immediately advertise the package for Public Hearing and then debate this package over the course of the Summer, or you may defer the entire matter to the FALL. Just be advised that these changes will impact development once the initial public hearing is advertised.

John DePriest and I will be available to answer any questions that the Council has about these amendments.

Sincerely,
Thomas G. Ambrosino
City Manager

The following communication was read from City Manager Thomas G. Ambrosino. A motion from Councillor Robinson moved it to a second reading under suspension.

The Honorable Chelsea City Council
Chelsea City Hall
500 Broadway
Chelsea, Massachusetts 02150

Re: Appointments to Boards and Commissions

Dear Councilors:

Pursuant to Section 4-2 of the Charter of the City of Chelsea, I am writing to recommend the appointment of the following individuals.

For appointment to the Chelsea Affordable Housing Trust Fund Board for 2 year terms, the following seven individuals:

1. Ned Keefe, 143 Whitcomb Ave., Boston, the City Manager designee;
2. Robert Boulrice, 13 Orange Street, Chelsea (financial experience)
3. Laurie McEachern, 165 Winnisimmet St. Chelsea
4. Brian Hatelberg, 18 Franklin Street, Chelsea
5. Laura Wiener, 73 Jason Street, Arlington (housing development experience)
6. Norieliz DeJesus, 31 Louis Street, Chelsea (from Chelsea Collaborative).
7. Colleen Kelly, 11 Spinney Path, Lynn, MA (affordable housing experience).

For appointment to the Chelsea Cultural Council, for a new three year term ending in 2019, Mr. Dakeya Christmas, 67 Cook Avenue, Chelsea.

For appointment to the Community Schools Advisory Board, Mr. Mohamed Qasim, 3 Clinton Ct. #4, Chelsea.

I have attached resumes of those who are unfamiliar to the Council.

Sincerely,
Thomas G. Ambrosino
City Manager

The following communication was read from City Manager Thomas G. Ambrosino. A motion from Councillor Robinson to accept and file was adopted under suspension.

The Honorable Chelsea City Council
Chelsea City Hall
500 Broadway
Chelsea, Massachusetts 02150

Re: Amendment to Revolving Account request

Dear Councilors:

Two weeks ago, I submitted a request from the School Department to create a revolving account for Non-Resident Tuition payments. This account is intended to accommodate the receipt and disbursement of tuition and fees charged by the School Department to other nearby districts that wish to access Chelsea's middle school special education program for students on the autism spectrum.

Initially, the School Dept. requested authorization to create a Fund limit of \$50,000. However, it now appears that the Fund will require a revenue ceiling of \$250,000. Accordingly, I ask that the City Council accept this amendment to my prior request and approve this Revolving Fund in the amount of \$250,000. The appropriate order is attached.

Sincerely
Thomas G. Ambrosino
City Manager

The following communication was read from City Manager Thomas G. Ambrosino. A motion from Councillor Robinson to accept and file was adopted under suspension.

The Honorable Chelsea City Council
Chelsea City HALL
500 Broadway
Chelsea, Massachusetts 02150

Re: Downtown Urban Initiative

Dear Councilors:

I am writing to request the City Council's approval for a relatively modest but important initiative for Bellingham Square and the Broadway Business Corridor, which I have labelled the Downtown Urban Initiative. The goal of this effort is to enhance Bellingham Square and the Business Corridor so that it becomes more appealing as a place to stroll, shop and dine for residents, workers and visitors.

The specific details about this proposal are set forth in the attached program description. All of the efforts in this Downtown Urban Initiative are intended to compliment the infrastructure investment in the Downtown which is part of the FY17-FY21 Capital Improvement Plan. The major costs for the program are contained in three recommendations.

First, the program depends entirely upon the hiring of a new Downtown Coordinator. This new municipal employee will be responsible for coordination of all of the City's downtown efforts. The Downtown Coordinator will be expected to organize all programming for the area, oversee all municipal services in the area and work with the property and business owners to implement efforts to enhance and enliven the streetscape. We will be seeking a person with an urban planning degree who has experience with Main Street revitalization. If approved by the City Council, I will endeavor to have a person hired before the end of Summer. A draft Position Description is attached.

The second major component of the program is a proposed façade improvement program. This will be a grant type program where the City provides some percentage match to any financial commitment by the property or business owner for improvements to the façade. The specific details of the program will be worked out by the Downtown Coordinator and the Department of Planning & Development.

The final major cost component is a detailed marketing study. The goal is to conduct the study as an early action item and have the results inform all of the business improvement efforts. Again, this study will be overseen by the Downtown Coordinator.

The total cost of this Downtown Urban Initiative is \$272,500. I request that the finding be appropriated from Free Cash. I have attached a proposed Order. I will be available to answer any questions that the Council has about this effort.

Sincerely,
Thomas G. Ambrosino
City Manager

The following communication was read from City Manager Thomas G. Ambrosino. A motion from Councillor Robinson to accept and file was adopted under suspension.

The Honorable Chelsea City Council
Chelsea City Hall
500 Broadway
Chelsea, Massachusetts 02150

Re: Final Fiscal Year 2016 Financial Requests

Dear Councilors:

I am writing with what I expect to be the final financial adjustments for Fiscal Year 2016.

First, I am requesting that the City Council fund the remaining deficits we have identified in Fiscal Year 2016 appropriation accounts. The necessary funds for such deficits will be drawn from both Free Cash and the Salary Reserve Account. As I have mentioned in the past, year-end appropriation account deficits are typical in every municipality because estimates made the previous June don't always prove accurate.

In addition to funding appropriation account deficits, I am requesting the City Council take the following year-end financial actions: write-off uncollectable items for Police and Fire department details; re-authorize Revolving Funds for FY17; and accept donations to the Senior Center and Police Department. By statute, the City Council must approve all these efforts.

Here are the specifics.

1. Salary Items – Funded by Salary Reserve Transfers - \$176,373

A majority of the below Salary Reserve transfers relate to a 53rd payroll week not budgeted in individual departments but appropriated to Salary Reserve in the FY16 budget. In addition, there were some higher than expected contractual employee related benefits paid out as outlined in Collective Bargaining Agreements.

- a. City Manager – Regular Salary - \$3,494
- b. Purchasing – Regular Salary - \$2,163
- c. Treasurers – Regular Salary - \$3,321
- d. Treasurers – Unused Sick Leave Bonus - \$960
- e. Law – Regular Salary - \$1,460
- f. Fire – Out of Grade - \$80,000
- g. Emergency Management – Overtime - \$6,600
- h. Parking – Regular Salary - \$1,750
- i. DPW Admin – Regular Salary - \$8,350
- j. DPW Admin – Sick Buy Back - \$16,500
- k. DPW Snow Removal – Overtime - \$820
- l. DPW Solid Waste – Regular Salary - \$854
- m. HHS Admin – Regular Salary - \$3, 640
- n. Veterans Services – Regular Salary - \$1,195
- o. Library – Regular Salary - \$3,460
- p. Recreation and Cultural Affairs – Regular Salary - \$3,306
- q. Employee Benefits – Medicare - \$38,500

2. Salary Items – Funded by Free Cash - \$600,000

As discussed with Council on previous occasions, the Fire Department overtime needs have far exceeded the FY16 budgeted amount. Therefore, a supplement to the overtime line is requested. The below represents the projected amount for overtime operations to be fully funded in the current fiscal year by Free Cash.

- a. Fire – Overtime - \$600,000

3. Operations Deficits – Funded by Free Cash \$53,730

I am requesting that the City Council fund remaining deficits in certain Fiscal Year 2016 appropriations from Free Cash:

- a. Personnel – Advertising - \$2,000
 - i. To allow for additional advertising needs as related to employee hiring
- b. Library – Other Professional Services - \$1,285
 - i. To cover deficit created by an increase in the yearly fee for Metro Boston Library Network participation in the BPL network.
- c. DPW Snow Removal – Salt - \$23,709
 - i. To cover deficit created by snow operations in excess of budgeted amounts
- d. Judgments – Claims/Judgments - \$26,736

- i. To cover deficit created by a recent settlement in excess of budgeted amounts

4. Police and Fire Off-Duty Details Uncollectable – Free Cash - \$118,996.55

Police and Fire Details are normally hired, and can sometimes be mandated, due to health and safety concerns based on circumstances determined by the specific department. When such off-duty work details are performed, the City pays the public safety officer directly and then seeks reimbursement of the detail cost from the private entity or individual responsible for the detail effort.

On occasion, companies or individuals do not pay these bills, and the City Solicitor's Office pursues collection through the legal process. For a variety of reasons, some bills become uncollectable. In those cases, the City must write-off the debt. By law, for a municipality to write-off this uncollectable debt, it must draw down an equivalent amount from another funding source, in this case via Free Cash.

- a. Police Details – Uncollectable - \$13,880.00
- b. Fire Details – Uncollectable - \$105,116.55

5. Revolving Funds

State law allows municipalities to establish revolving funds to allow for certain revenues raised by individual Departments to be retained by that Department for Departmental expenditures. But, the law also requires that the City Council reauthorize, prior to the end of the fiscal year for effect the following fiscal year, the specific accounts and the expenditure limits for such accounts. The accounts that need reauthorization are as follows:

- a. Elder Affairs (Senior Center) Revolving Account - \$1,000
- b. Planning and Development Tax Title Foreclosure Revolving Account - \$100,000
- c. Public Library Revolving Account - \$20,000
- d. Emergency Management Revolving Account - \$30,000
- e. Inspectional Services Revolving Account - \$30,000
- f. Community Schools Revolving Account - \$100,000

The Senior Center receives dues, fees and payments for program participants, and expends these funds for recreation and programming expenses. Planning and Development collects rental income to support the activities of properties owned or held in receivership by the City, for operating, maintenance and capital improvements to the properties. The Library takes in fees and fines for overdue books, room rentals and copier machine use to support part-time staff costs. Emergency Management collects reimbursements for the costs incurred by the City as a result of various hazards material incidents. Inspectional Services receives registration fees from owners of foreclosed and vacant properties in Chelsea. And, Community Schools collects class registration fees, and expends these funds for part-time employment (administrators, instructors and support staff) and operational and program expenses.

I request you reauthorize these funds and allow these departments to continue to collect and expend funds necessary for the perpetuation of the services they offer. This re-authorization only requires a single reading of the Council.

6. Donations

Private entities and/or individuals may wish from time to time to make a donation to the City. When this occurs, the City Council must vote to accept donation funds for the uses specified.

The City has received two donations this year that need to be accepted:

- a. \$100.00 from friends of Mary Wagner Saunier to support Senior Center activities; and
- b. \$200.00 from Partners Healthcare/MGH Chelsea Healthcare to support Chelsea Police department initiatives.

I will be available to answer any questions on these requests. The specific orders for approval are attached.

Communications and petitions to the Council:

A copy of a communication was received from Parking Clerk Debbie Clayman regarding the actions that were approved at the May 31, 2016 Traffic and Parking Commission Meeting. A motion from Councillor Murphy to accept and file was adopted under suspension.

A copy of a communication was received from City Solicitor Cheryl Watson Fisher regarding a response to Council inquiry on alcohol licenses. A motion from Councilor Murphy to accept and file was adopted under suspension.

Unfinished Business:

Councillor Robinson moved to take from Conference the FY'17 City Budget so that it could be acted upon. Councillor Robinson moved to adopt by roll call. Councillor Avellaneda amended the Budget to deduct the amount of \$46,500 from the Fire Department. On roll call the amendment passed 8-3-0-0. Voting yes were Councilors Vidot, Rodriguez, Recupero, Lopez, Tejada, Garcia, Avellaneda, and Cortell. Voting no were Councilors Frank Murphy, and Robinson. Councillor Avellaneda then amended the Budget to decrease the Police Department salary account by \$55,000. The amendment passed 8-3-0-0. Voting yes were Councilors Vidot, Rodriguez, Recupero, Lopez, Tejada, Garcia, Avellaneda, and Cortell. Voting no were Councilors Frank, Murphy, and Robinson. Councillor Robinson moved to adopt the FY'17 Budget as amended by roll call. The roll call passed 11-0-0-0. Voting yes were Councilors Frank, Vidot, Rodriguez, Recupero, Murphy, Lopez, Tejada, Garcia, Avellaneda, Cortell, and Robinson.

The following is the FY'17 Budget as amended:

An Order concerning appropriations for the Fiscal Year Beginning July 1, 2016

Ordered that the following sums as classified and designated with respect to each department or undertaking as Salaries, Operations & Maintenance and Capital are hereby appropriated in the General Fund of the City of Chelsea as listed below and as summarized: Salaries \$41,383,174, Operations & Maintenance \$113,076,111, and Capital \$753,265, totaling \$155,212,550.

	Salaries Appropriations	Operations & Maintenance Expense Appropriations	Capital Appropriations	Debt Total
GENERAL GOVERNMENT				
Legislative	223,368	79,057	-	302,425.00
Executive Office	374,931	43,500	-	418,431.00
Auditor's Office	319,266	72,159	-	391,425.00
Procurement	117,416	65,775	-	183,191.00
Assessing	284,548	69,258	-	353,806.00
Treasurer/Collector	439,227	206,600	-	645,827.00
Law Department	232,195	93,644	-	325,839.00
Personnel Department	234,134	47,072	-	281,206.00
Information Technology	275,551	597,625	230,000	1,103,176.00
Central Billing and Research	139,556	90,000	-	229,556.00
City Clerk	242,049	54,200	-	296,249.00
Planning & Development	119,204	76,780	-	195,984.00
Total General Government	3,001,445	1,495,670	230,000	4,727,115.00
PUBLIC SAFETY				
Police Department	9,881,601	1,060,166	164,000	11,105,767.00
Fire Department	9,338,445	458,731	-	9,797,176.00
Emergency Management	965,121	43,248	-	1,008,369.00
Inspectional Services	777,869	63,350	-	841,219.00
Traffic & Parking	101,901	790,900	21,565	914,366.00
Total Public Safety	21,064,937	2,416,395	185,565	23,666,897.00
EDUCATION				
Northeast Vocational	-	1,054,003	-	1,054,003.00
School Department	-	83,514,221	-	83,514,221.00
Total Education	-	84,568,224	-	84,568,224.00
PUBLIC WORKS				
Administration	219,815	13,500	-	233,215.00
Street & Sidewalks	827,968	1,181,914	180,000	2,189,882.00
Snow & Ice Removal	25,000	76,260	-	101,260.00
Solid Waste/Recycling	51,112	1,892,672	-	1,943,784.00
Structures & Grounds	286,015	1,010,410	150,300	1,446,725.00

Total Public Works	1,409,910	4,174,756	330,300	5,914,966.00
HEALTH & HUMAN SERVICES				
Administration	194,651	456,331	-	650,982.00
Health Division	63,790	3,900	-	67,690.00
Elder Affairs	179,855	33,795	-	213,650.00
Veterans Service	63,590	704,510	-	768,100.00
Public Library	246,355	25,413	7,400	279,168.00
Comm. Schools & Recreation	195,738	170,000	-	365,738.00
Total HHS	943,979	1,393,949	7,400	2,345,328.00
DEBT SERVICE				
	-	3,267,302	-	3,267,302.00
EMPLOYEE BENEFITS				
Contributory Retirement Assessment	7,066,524	-	-	7,066,524.00
Non-Contributory Retirement Pensions	10,000	-	-	10,000.00
Unemployment Compensation	30,000	-	-	30,000.00
Health Insurance	7,120,079	-	-	7,120,079.00
Payroll Taxes	375,000	-	-	375,000.00
Workers Compensation	340,000	-	-	340,000.00
Life Insurance	21,300	-	-	21,300.00
Accidental Death & Dismemberment	-	-	-	-
Salary Reserve	-	900,000	-	900,000.00
Total Employee Benefits	14,962,903	900,000	-	15,862,903.00
OTHER				
Capital Projects	-	785,000	-	785,000.00
General Liability Insurance	-	755,000	-	755,000.00
Judgements	-	50,000	-	50,000.00
Stabilization Fund	-	-	-	-
CIP Reserve Fund	-	-	-	-
Trust Fund	-	250,000	-	250,000.00
State Assessments	-	13,019,815	-	13,019,815.00
Negotiation Reserve	-	-	-	-
Reserve for Abatements and Exemptions	-	-	-	-
Total Other	-	14,859,815	-	14,859,815.00
Total General Fund	41,383,174	113,076,111	753,265	155,212,550.00

Introduced by Councillor Avellaneda

Amendment: to decrease the salary appropriation of the Chelsea Fire Department in the amount of \$46,500. (Adopted 8-3-0-0.) Offered by Councillor Avellaneda.

Introduced by Councillor Avellaneda

Amendment: to decrease the salary appropriation of the Chelsea Police Department in the amount of \$55,000. (Adopted 8-3-0-0.). Offered by Councillor Avellaneda.

Order introduced by Councillor Robinson. A motion from Councillor Robinson to adopt by roll call passed 11-0-0-0. Voting yes were Councillors Frank, Vidot, Rodriguez, Recupero, Murphy, Lopez, Tejada, Garcia, Avellaneda, Cortell, and Robinson.

Order concerning Appropriation for the Fiscal Year Beginning July 1, 2016.

Ordered, that the City appropriations and assessments in the General Fund are to be financed in part by Certified Free Cash of the City as follows:

Free Cash \$391,768

Order introduced by Councillor Robinson. A motion from Councillor Robinson to adopt by roll call passed 11-0-0-0. Voting yes were Councillors Frank, Vidot, Rodriguez, Recupero, Murphy, Lopez, Tejada, Garcia, Avellaneda, Cortell, and Robinson.

Order concerning Appropriations for the Fiscal Year Beginning July 1, 2016

Ordered, that the following sums designated as appropriations, are hereby appropriated in the Water Enterprise Fund of the City of Chelsea as follows:

Total	Salaries Appropriations	Operations & Maintenance Expenses Appropriations	Capital Appropriations
Water Enterprise			

7,559,542	158,958	6,282,579	1,118,005

Order introduced by Councillor Robinson. A motion from Councillor Robinson to adopt by roll call passed 11-0-0-0. Voting yes were Councillors Frank, Vidot, Rodriguez, Recupero, Murphy, Lopez, Tejada, Garcia, Avellaneda, Cortell, and Robinson.

Order concerning Appropriations for the Fiscal Year Beginning July 1, 2016

Ordered, that the following sums, designated as appropriations, are hereby appropriated in the Sewer Enterprise Fund of the City of Chelsea as follows:

Total	Salaries Appropriations	Operations & Maintenance Expenses Appropriations	Capital Appropriations

Sewer Enterprise			
11,621,639	158,958	10,357,052	1,105,629

SECOND READINGS:

The following Resolve was introduced by Councillor Robinson and read for the second time. A motion from Councillor Robinson to adopt by roll call passed 11-0-0-0. Voting yes were Councillors Frank, Vidot, Rodriguez, Recupero, Murphy, Lopez, Tejada, Garcia, Avellaneda, Cortell, and Robinson.

Whereas, The City owns parkland located at or about 31 Willow Street, officially known as Highland Park; and

Whereas, The renovation and refurbishment of the City's recreational facilities corresponds with the goals of Chelsea's 2010 *Open Space and Recreation Plan* and advances the public health, well-being, and quality of life of Chelsea residents; and

Whereas, the basketball courts, seating area, and children's area with a water feature were previously excluded from renovations occurring to Highland Park's soccer fields; and

Whereas, The basketball courts and respective areas provide one of the few public basketball facilities for recreational use in the City and are vital to the City's recreation community, yet remain in a condition that warrants refurbishment; and

Whereas, The Executive Office of Energy and Environmental Affairs (EOEAA) is offering reimbursable grants to City to support the preservation and restoration of urban parks through the Parkland Acquisitions and Renovations for Communities (PARC) Program (301 CME 5.00); and

Whereas, The City requests to apply for a PARC grant in the amount of \$400,000.00 for the renovation of the basketball courts, seating area, and children's play area with water feature at Highland Park; and

Whereas, The renovation of this facility is projected to cost approximately \$570,000, and should the City receive the PARC grant, the grant will reimburse the City seventy percent, up to \$400,000, of the total project cost; and

Whereas, If awarded, the PARC grant reimburses the City for design and construction up to the amount of the grant, and the City is required by PARC grant guidelines to set aside the full amount of the project and certify that full funding, including the State share, is available for the project prior to reimbursement. Additionally the PARC grant requires the site be permanently dedicated to open space use, which it presently is; be it therefore

Resolved, by this vote, the Chelsea City Council reaffirms Highland Park's status as protected open space under Article 97 of the Massachusetts Constitution, endorses and approves the grant application for the Massachusetts Parkland Acquisition and Renovations for Communities funds to be prepared by the Department of Planning and Development. If the City is awarded a PARC grant for the renovation of Highland Park, the City Council endorses the project for the PARC funds prepared by the Department of Planning and Development, certifies the City Manager's authority to enter into an agreement for receipt of these funds, and directs the City Manager to take any and all action necessary to accomplish the project.

The following Revolving Account was introduced by Councillor Robinson and read for the second time. A motion from Councillor Robinson to adopt by roll call failed to pass 0-11-0-0. No one votes yes and the following voted no: Councilors Frank, Vidot, Rodriguez, Recupero, Murphy, Lopez, Tejada, Garcia, Avellaneda, Cortell, and Robinson.

**Authorization of a Revolving Account
For the School Department Non-Resident Student Tuition Revolving Fund**

WHEREAS, Section 71F of Chapter 71 of the General Laws authorizes cities and towns to accept and establish departmental revolving funds subject to certain budgetary restrictions; and

WHEREAS, the City of Chelsea School Committee adopted and implemented a tuition fee to be charged to other public school systems wishing to use the Chelsea Public Schools' special education programs and further voted to establish a Non-Resident Student Tuition revolving fund for the receipt and disbursement of said tuition and fees collected by Chelsea Public Schools.

THEREFORE, subject to the following conditions, the City Council hereby authorizes the establishment of a revolving fund for the School Department in accordance with the provisions of Section 71F of Chapter 71 of the General Laws, subject to the following conditions:

- 1) Only proceeds received by the City, pursuant to the provisions of M.G.L. c. 71 section 71F shall be credited to the fund;

- 2) Aggregate expenditures from the fund shall not exceed \$50,000 in a single fiscal year;
- 3) All proceeds received in a single year after the fund has reached a balance of \$30,000 shall be credited to the General Fund;
- 4) Expenditures from this fund shall be authorized by the School Committee or their designee and shall not exceed the available balance of the revolving fund;
- 5) Such funds shall be expended only for purposes directly associated provisions of M.G.L. c. 71 Section 71F;
- 6) No expenditure may be made from such revolving fund for the purposes of paying full or part-time employee's wages or salaries unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid;
- 7) The School Department shall provide a report including all receipts and expenditures of this fund to the City Manager on a quarterly basis and to the City Council on an annual basis in accordance with the provisions of Section 53E1/2 of Chapter 44 of the General Laws;
- 8) This revolving fund requires authorization for each ensuing fiscal year, and
- 9) This fund is hereby authorized until June 30, 2017.

The following order was introduced by Councillor Robinson and read for the second time. A motion from Councillor Robinson to adopt by roll call passed 11-0-0-0. Voting yes were Councillors Frank, Vidot, Rodriguez, Recupero, Murphy, Lopez, Tejada, Garcia, Avellaneda, Cortell, and Robinson.

ORDERED, that the Chelsea City Council authorize the appropriation of \$11,000.00 from Free Cash to supplement the Fiscal Year 2016 Law Department-Legal Services Account 0115152-530100 series.

The following order was introduced by Councillor Robinson and read for the second time. A motion from Councillor Robinson to adopt by roll call passed 11-0-0-0. Voting yes were Councillors Frank, Vidot, Rodriguez, Recupero, Murphy, Lopez, Tejada, Garcia, Avellaneda, Cortell, and Robinson.

ORDERED, that the Chelsea City Council authorize the appropriation of \$6,000.00 from Free Cash to supplement the Fiscal Year 2016 Assessing Department-Legal Services Account 0114152-530100 series.

The following order was introduced by Councillor Robinson and read for the second time. A motion from Councillor Robinson to adopt by roll call passed 11-0-0-0. Voting yes were