

Chelsea Public Library  
Board of Trustees  
February 11, 2016  
Minutes of Meeting – APPROVED

1. Call to Order: The meeting was called to order at 6:10 P.M. by Chairperson Robert Accomando.
2. Roll Call: At Roll Call, the following attended: Chairperson Robert Accomando, Vice Chairperson Edward Mulkern, Clerk Maura Garrity, George Ostler, and Lisa Santagate. Director Sarah Gay was also in attendance.
3. Approval of Minutes of Previous Meeting: On a motion made by Edward Mulkern and seconded by Lisa Santagate, the minutes of the January 19, 2016 meeting were accepted as submitted.
4. Communications: The City Manager has named two new Board Members and will put their names before the City Council.
5. Report of Library Director: The Director reported on the following:
  - A. All invoices received were found to be in order and paid since the last meeting.
  - B. Director Gay plans to ask the City for a part-time employee. This person will assist with the staffing shortages and will also assist with the Library's plan to extend Library hours.
  - C. Director Gay will meet with the Network of Retired Consultants. For a fee, the Library can purchase a block of time and hire consultants to work on various projects needed by the Library, such as the website, logo, special reorganization, etc.
6. Unfinished Business: None.
7. New Business: Director Gay is drafting Library policies and procedures that are being reviewed by the City attorney.
8. Date of Next Meeting: The next board meeting has been tentatively scheduled for Tuesday, March 15, 2016.
9. Adjournment: On a motion made by George Ostler and seconded by Edward Mulkern, the meeting adjourned at 6:40 P.M.

Respectfully submitted,  
Maura Garrity, Clerk