



Deborah A. Clayman  
Licensing Director

**City of Chelsea**  
DEPARTMENT OF LICENSING,  
PERMITTING AND CONSUMER AFFAIRS  
City Hall, 500 Broadway  
Chelsea, Massachusetts 02150

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**APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE  
OR ASSEMBLE SECOND HAND MOTOR VEHICLES  
OR PARTS THEREOF (Class I, II, III)**

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a Class \_\_\_\_\_ License, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with the provisions of Chapter 140 of the General Laws, and with respect to Class III Licenses, in accordance with the provisions of Article VII, Sections 9-170 through 9-182 of Chapter 9 of the Chelsea Ordinances.

1. What is the name of the concern: \_\_\_\_\_  
\_\_\_\_\_

Proposed address: \_\_\_\_\_  
Business telephone: \_\_\_\_\_

2. Does applicant own the premises to be licensed:  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If no, state the name, address and telephone number of owner: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. State whether the above-named concern is an individual, co-partnership, association or a corporation?  
\_\_\_\_\_

4. If an individual, state the following:  
Name: \_\_\_\_\_  
Social security number: \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
Residential address: \_\_\_\_\_  
\_\_\_\_\_

5. If a co-partnership, state the following information of the person composing it:  
Name: \_\_\_\_\_  
Social security number: \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
Residential address: \_\_\_\_\_  
\_\_\_\_\_

6. If an association or a corporation, state the following information for the principal officers:

Name of President: \_\_\_\_\_  
Social security number: \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
Residential address: \_\_\_\_\_  
\_\_\_\_\_

Name of Secretary: \_\_\_\_\_  
Social security number: \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
Residential address: \_\_\_\_\_  
\_\_\_\_\_

Name of Treasurer: \_\_\_\_\_  
Social security number: \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
Residential address: \_\_\_\_\_  
\_\_\_\_\_

Name of Clerk: \_\_\_\_\_  
Social security number: \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
Residential address: \_\_\_\_\_  
\_\_\_\_\_

7. Working days per week: \_\_\_\_\_  
8. Working hours requested: \_\_\_\_\_  
9. Number of employees: \_\_\_\_\_  
10. Number of vehicles: \_\_\_\_\_

11. Are you engaged principally in the business of buying, selling or exchanging motor vehicles?     Yes     No

If so, is your principal business the sale of new motor vehicles?     Yes     No

Is your principal business the buying and selling of second hand motor vehicles?     Yes     No

Is your principal business that of a motor vehicle junk dealer?     Yes     No

12. Give a complete description of all the premises to be used for the purpose of carrying on the business: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Are you a recognized agent of a motor vehicle manufacturer?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If so, state name and address of manufacturer.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. Have you a signed contract as required by section 58,  
Class I? \_\_\_\_\_ Yes \_\_\_\_\_ No

15. Have you ever applied for a license to deal in second hand  
motor vehicles or parts thereof? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, in what city/town? \_\_\_\_\_  
Did you receive a license? \_\_\_\_\_ Yes \_\_\_\_\_ No  
For what year? \_\_\_\_\_

16. Has any license issued to you in Massachusetts or any other  
state to deal in motor vehicles or parts thereof ever been  
suspended or revoked? \_\_\_\_\_ Yes \_\_\_\_\_ No

**EVERY QUESTION MUST BE ANSWERED WITH FULL INFORMATION, AND FALSE  
STATEMENTS HEREIN MAY RESULT IN THE REJECTION OF YOUR APPLICATION OR THE  
SUBSEQUENT REVOCATION OF YOUR LICENSE, IF ISSUED.**

Note: If the applicant has not held a license in the year prior to this  
application, he/she must file a duplicate of the application with the  
Registrar of Motor Vehicles. (See M.G.L., sec. 59)

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Federal ID Number

cc: Brian A. Kyes, Chief  
Chelsea Police Department

Herbert Fothergill, Jr., Chief  
Chelsea Fire Department

Building/Zoning Inspector  
Department of Inspectional Services

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
the above named person(s) personally appeared before me and made  
oath that the foregoing statement is true.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Commission Expiration Date

Return completed application to Deborah A. Clayman, Director, Department of Licensing, Permitting and Consumer Affairs, City Hall, 500 Broadway, Room 200, Chelsea, MA 02150, along with the following:

- 1) Application fee in the amount of \$75 (check or money order only), payable to the City of Chelsea;
- 2) Plot plan, showing land area in square feet, the building area in square feet, number of floors, placement of buildings on the lot, area use in the buildings, parking areas and storage areas, any unusable areas, exact location of all flammable storage areas, street entering and exit locations.

Upon receipt of completed application, a public hearing will be scheduled by the Licensing Commission. Upon approval of application and prior to issuance of license, applicant is required to submit the following:

- 1) License fee in the amount of \$100, payable to the City of Chelsea by check or money order only;
- 2) Bond in the amount of \$25,000, as required by G.L. c. 140, s. 58(c);
- 3) Certificate of Compliance or Certificate of Insurance for workers compensation insurance;
- 4) Copy of Business Certificate or Articles of Organization;
- 5) Copy of Certificate of Occupancy.

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LICENSE WILL NOT BE ISSUED UNLESS ATTESTATION HAS BEEN COMPLETED AND SIGNED BY THE APPLICANT (M.G.L., chapter 62C, section 49A, as amended by Chapter 233, Acts of 1983)

I certify under the penalties of perjury that, to the best of my knowledge and belief, I have filed all state tax returns and paid all state taxes required under law.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print last name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID or Social Security #

**CHAPTER 140 OF THE GENERAL LAWS, TER. ED.,  
WITH AMENDMENTS THERETO (EXTRACT)**

Section 57. No person, except one whose principal business is the manufacture and sale of new motor vehicles but who incidentally acquires and sells second hand vehicles, or a person whose principal business is financing the purchase of or insuring motor vehicles but who incidentally acquires and sells second hand vehicles, shall engage in the business of buying, selling, exchanging or assembling second hand motor vehicles or parts thereof or allow any property under his control to be used as a place of sale or display of motor vehicles without securing a license as providing in section fifty-nine. This section shall apply to any person engaged in the business of conducting auctions for the sale of motor vehicles, and to any person engaged in the business of leasing or renting motor vehicles and who, as an incident to such business, sells or offers to sell any such lease or rental vehicle to the public. All sales of second-hand motor vehicles or parts thereof made by any person referred to in this section shall be reported weekly to the registrar of motor vehicles on such forms as may be prescribed by him.

Section 58.

(a) Licenses granted under sections 59 and 59A shall be classified in accordance with subsections (b) to (d), inclusive.

(b) Class 1. Any person who is a recognized agent of a motor vehicle manufacturer or a seller of motor vehicles made by such manufacturer whose authority to sell the same is created by a written contract with such manufacturer or with some person authorized in writing by such manufacturer to enter into such contract, and whose principal business is the sale of new motor vehicles, the purchase and sale of second hand motor vehicles being incidental or secondary thereto, may be granted an agent's or a seller's license; provided, that with respect to second hand motor vehicles purchased for the purpose of sale or exchange and not taken in trade for new motor vehicles, such dealer shall be subject to all provisions of this chapter applicable to holders of licenses of Class 2, except subsection (c), and to rules and regulations made under those provisions; and provided further, that such dealer maintains or demonstrates access to repair facilities sufficient to enable him to satisfy the warranty repair obligations imposed by section 7N1/4 of chapter 90, and shall remain liable for all warranty repairs made and other obligations imposed by said section 7N1/4 of said chapter 90.

(c) Class 2. A person whose principal business is the buying or selling of second hand motor vehicles, a person who purchases and displays second hand motor vehicles for resale in retail transactions, and any other person who displays second hand motor vehicles not owned by him pursuant to an agreement in which he receives compensation, whether solely for displaying the vehicles, upon the sale of each vehicle, or otherwise, may be granted a used car dealer's license and shall be subject to the following conditions:

(1) The person shall obtain a bond, or equivalent proof of financial responsibility as described in paragraph (5), and continue in effect a surety bond or other equivalent proof of financial responsibility satisfactory to the municipal licensing authority in the amount of \$25,000 executed by a surety company authorized by the insurance department to transact business in the commonwealth. The bond or its equivalent shall be for the benefit of a person who purchases a vehicle from a Class 2 licensee, and who suffers loss on account of:

(i) the dealer's default or nonpayment of valid bank drafts, including checks drawn by the dealer for the purchase of motor vehicles;

(ii) the dealer's failure to deliver, in conjunction with the sale of a motor vehicle, a valid motor vehicle title certificate free and clear of any prior owner's interests and all liens except a lien created by or expressly assumed in writing by the buyer of the vehicle;

(iii) the fact that the motor vehicle purchased from the dealer was a stolen vehicle;

(iv) the dealer's failure to disclose the vehicle's actual mileage at the time of sale;

(v) the dealer's unfair and deceptive acts or practices, misrepresentations, failure to disclose material facts or failure to honor a warranty claim or arbitration order in a retail transaction; or

(vi) the dealer's failure to pay off a lien on a vehicle traded in as part of a transaction to purchase a vehicle when the dealer had assumed the obligation to pay off the lien.

(2) Recovery against the bond or its equivalent may be made by any person who obtains a final judgment in a court of competent jurisdiction against the dealer for an act or omission on which the bond is conditioned if the act or omission occurred during the term of the bond. Every bond shall also provide that no suit may be maintained to enforce any liability on the bond unless brought within 1 year after the event giving rise to the cause of action.

(3) The bond or its equivalent shall cover only those acts and omissions described in clauses (i) to (vi), inclusive, of paragraph (1). The surety on a bond shall not be liable for total claims in excess of the bond amount, regardless of the number of claims made against the bond or the number of years the bond remained in force.

(4) A separate bond shall be required for each different name under which the dealer conducts his business and for each city or town in which the dealer has a place of business.

(5) In lieu of the bond required by this section, the municipal licensing authority may allow the dealer to deposit collateral in the form of a certificate of deposit or irrevocable letter of credit, as authorized by the banking laws of the commonwealth, which has a face value equal to the amount of the bond otherwise required. The collateral may be deposited with or executed through any authorized state depository designated by the commissioner. Interest on the certificate of deposit shall be payable to the dealer who has deposited it as collateral, or to a person as the dealer or the certificate may direct.

(6) A surety shall provide to the municipal licensing authority notice of cancellation of the bond within 30 days of the cancellation.

(7) Upon receipt of notification from a surety that a bond has been cancelled, the municipal licensing authority shall notify the licensee that he has 10 days to comply with the bonding requirement. If the licensee does not comply within the 10 day period, the municipal licensing authority shall revoke the Class 2 license and shall notify the registrar who shall suspend or revoke any dealer plate issued to the licensee pursuant to section 5 of chapter 90.

(8) A municipal licensing authority shall not issue or renew a Class 2 license unless it is satisfied that a bond or equivalent proof of financial responsibility meeting the requirements of this section is in effect during the term under which the license shall be issued or renewed, and that the licensee maintains or demonstrates access to repair facilities sufficient to enable him to satisfy the warranty repair obligations imposed by section 7N1/4 of chapter 90. A used car dealer shall remain liable for all warranty repairs made and other obligations imposed by said section 7N1/4 of said chapter 90.

(d) Class 3. A person whose principal business is the buying of second hand motor vehicles for the purpose of remodeling, taking apart or rebuilding and selling the same, or the buying or selling of parts of second hand motor vehicles or tires, or the assembling of second hand motor vehicle parts may be granted a motor vehicle junk license.

(e) The registrar of motor vehicles, after consulting the office of consumer affairs and business regulation, shall adopt rules and regulations defining sufficient repair facilities for the purposes of subsection (b) and paragraph (8) of subsection (c).

Section 59. The police commissioner in Boston and the licensing authorities in other cities and towns may grant licenses under this section which shall expire on January first following the date of issue unless sooner revoked. The fees for the licenses shall be fixed by the licensing board or officer, but in no event shall any such fee be greater than \$200. Application for license shall be made in such form as shall be approved by the registrar of motor vehicles, in sections fifty-nine to sixty-six, inclusive, called the registrar, and if the applicant has not held a license in the year prior to such application, such application shall be made in duplicate, which duplicate shall be filed with the registrar. No such license shall be granted unless the licensing board or officer is satisfied from an investigation of the facts stated in the application and any other information which they may require of the applicant, that he is a proper person to engage in the business specified in section fifty-eight in the classifications for which he has applied, that said business is or will be his principal business, and that he has available a place of business suitable for the purpose. The license shall specify all the premises to be occupied by the licensee for the purpose of carrying on the licensed business. Permits for a change of situation of the licensed premises or for additions thereto may be granted at any time by the licensing board or officer in writing, a copy of which shall be attached to the license. Cities and towns by ordinance or by-law may regulate the situation of the

premises of licensees within class 3 as defined in section fifty-eight, and all licenses and permits issued hereunder to persons within said class 3 shall be subject to the provisions of ordinances and by-laws which are hereby authorized to be made. No original license or permit shall be issued hereunder to a person within said class 3 until after a hearing, of which seven days' notice shall have been given to the owners of the property abutting on the premises where such license or permit is proposed to be exercised. Except in the city of Boston, the licensing board or officer may, in its discretion, waive the annual hearing for renewal of a class 3 license. All licenses granted under this section shall be revoked by the licensing board or officer if it appears, after hearing, that the licensee is not complying with sections fifty-seven to sixty-nine, inclusive, or the rules and regulations made thereunder; and no new license shall be granted to such person thereafter, nor to any person for use on the same premises, without the approval of the registrar. The hearing may be dispensed with if the registrar notifies the licensing board or officer that a licensee is not so complying. In each case where such license is revoked, the licensing board or officer shall forthwith notify the registrar of such revocation. Any person aggrieved by any action of the licensing board or officer refusing to grant, or revoking a license for any cause may, within ten days after such action, appeal therefrom to any justice of the superior court in the county in which the premises sought to be occupied under the license or permit applied for are located. The justice shall, after such notice to the parties as he deems reasonable, give a summary hearing on such appeal, and shall have jurisdiction in equity to review all questions of fact or law and may affirm or reverse the decision of the board or officer and may make any appropriate decree. The parties shall have all rights of appeal as in other cases.